



St. Patrick Catholic Church- Circles of Claddagh Board Minutes

October 25, 2018

Present: Cindy DeBrobander [Chair] , Melissa Dupont [Vice Chair], Darla Jean Thompson [Secretary], Patti Jochim [Spirituality Coordinator], Barb Bouljon and Pat Hess [St Angela's], Diana Novak [St Mother Teresa], Cathy Sharon, Carolyn Gingerelli, Julie Waldock and Jacqueline Soucie [Women of the Celtic Cross], Pat Haase [St Bridget],

Prayer: Opening prayer and mission statement

Mission Statement: With Faith and fellowship, we follow the traditions of parish women before us. In their footsteps we continue to honor the commitment of women, family and community. Through our efforts, we will forge the bonds of love, friendship and loyalty, while strengthening our relationship with God.

Secretary Report: August 20, 2018 Minutes approved

Treasurer Report: Barb Behm was not present, but checkbook balance was reported at \$12,314.48

Old Business: Following our last meeting a basket was donated to Elevate Hope House. Further Future circle donations will be considered after the purchase of a permanent home for this ministry.

Women's Event was a success with 136 in attendance and 96 surveys received. 80% indicated high satisfaction with event and 86% enjoyed the breakfast. Total cost was \$1338.62 including food, door prizes and speaker. Various recommendations for improving next year's event included:

- Having Mission Statement on Powerpoint overhead screen
- Consider four serving lines to get everyone situated sooner before speaker
- Announce silencing cell phones
- Reviewing scrambled egg mix to enhance softness
- Eliminate water carafes on individual tables and place on the coffee table
- Eliminate hot chocolate
- Review coffee server to avoid spills and easier access
- Review sound system beforehand to assure everyone can hear
- Keep back of agenda or provide other document for taking notes
- Place cards on each table with information about each circle: what is their focus, when

and where to the meet, who to contact

Set up circle registration table with scarf and pin following event

Further comments were made concerning the development of a Planning Manual for the Women's Event. This will facilitate rotating the individual circle responsibility for set up, meal making, clean up, communications etc. Each circle is to start a summary of what they do, where to find materials, contacts, instructions or procedures for review at a future meeting and eventually consolidated into the manual. Further discussion is necessary after the manual has started taking shape to assure adequate experience is available from the circle doing the task and to avoid the same circle doing the task two years in a row. It was suggested we rotate every year or every two years.

Donation Request:

Katie Bratland requested funding for the Special Follower of Christ class in the form of 9 gas cards @ \$10, 9 restaurant gift cards @ \$10 and money for donuts. It was **proposed and approved that \$300 will be donated.**

It was **proposed and approved that \$300** be donated to Child Reach Uganda for this year.

Linda Abel-Thomas requested a donation to the spring Women's Retreat to help reduce the total cost paid by the church. **\$1000 was proposed and approved** via email after receiving some additional information on how the funds would be used.

Tammy Molitor has requested funds for the youth activities including \$500 for Totus Tuus, \$500 for Kids Club 4 Christ, \$250 for All Saints Family event and \$500 for Winter Blast. **A donation of \$1750.00 was proposed and approved.**

Amee Heigl requested funds for the Advent and Lenten reflections books at \$1 each or a total of \$300 for each season. It was **proposed and approved to donate \$600.00**

Patti Jochim requested a donation towards eight lightweight round tables for Rooms 110-111. These are estimated at \$199 each. Following a discussion Patti will review with Dan to cover part of the cost. It was **proposed and approved the circles would donate up to 50% of the cost, not to exceed \$1000.**

After the above donation requests were confirmed and the previous reserves for Kneelers for church of \$1000-1200, the checkbook balance is \$6164.48. A reserve for \$3750 for Scholarships is still needed which will be covered by future functions including Cookie Stroll, Porch Pots, and Marketplatz.

New Business:

The 2018-2019 Calendar of Events was reviewed with several dates being confirmed and additional ones to be reviewed at a future meeting. St Mother Teresa requested the Cookie stroll be updated to include porch Pots/Crafts.

Melissa Dupont will be reviewing speaker options for the October 2019 Women's Event and report on availability and cost at the next meeting.

The chair, Cindy, made a proposal to revisit the Circles Manual and By-Laws every 5 years. Some suggested every three years. The chair would like to condense, simplify and separate the Manual and By-Laws, eliminate duplicate information or information that no longer applies. Only appendices that are still important or reviewed each year should remain. Further discussion will follow.

Thank You notes received from the following:

Deacon George
Mackenzie Doyle - Scholarship
Cedar Creek Community School - Supplies
St Francis Elementary - School Supplies
Ind School List 15 - School Supplies
East Bethel Elementary - School Supplies
Mpls VA Health Care System - Crocheted lap robes

It was confirmed that VIRTUS training is not required for those helping children shopping at the MarketPlatz store.

CountryFest was another huge success with proceeds up 12% over last year and the Country Store proceeds up 11%.

We had discussions on how the circles can support the efforts of Kerri Rooney in her Community Outreach ministry, how to better clarify the various on-going donations such as blanket and Winter Wear drive and Giving Tree, so parishioners understand how their gifts are being used and how we can assist in the Adopt a Family. Jacqueline will have additional conversation with Kerri and possibly invite Kerri to our meeting.

All Circle Events and Reports:

St Bridget's Circle

September meeting was a social night at Beef O'Brady's in Andover to get together since we do not meet during the summer months.

We had a nice dinner together and we caught up on what was happening with each other. It was the day after Country Fest so we all needed the break. Thank you all for who worked the Country Fest and who donated to it. You make a difference! October meeting was at the church and we only had 8 members there. We signed up to bring ingredients for our meeting in November when we will be making casseroles for the Outreach program at church. We had a signup sheet for the Circle Breakfast which was held on 10/6 and we had lots of members help with the breakfast. We were so thankful for all the help. The best news is that St Bridget's has a co-chair. Christine Vogel came forward to be our co-chair. Upcoming events are the Cookie Stroll 11/17 & 11/18 & Bassinets for Babies 11/17-12/16. Our next meeting will be 11/5 at the church.

Women of the Celtic Cross

Maria King invited the Women of the Celtic Cross to a gathering at her home on September 11th. We had a delightful potluck dinner attended by 12 members.

The main purpose was to share fellowship and just get to know each other better.

When we all had our fill a brief meeting was held. Members were given an update on the Advisory Board and discussed the 10/6 Fall Women's Event. We talked over Fall and Winter plans for our Circle with an emphasis on keeping it fun and family-first. This included coordinating the Winter Wear drive with Kerri Rooney and plans for adopting a family at Christmas.

Our next meeting is Wednesday November 14th at church. We'll set up the Giving Trees then meet in the Library to plan for dispersing these donations. We'll also plan for our 12/7 Christmas Party where we will gift wrap items for adoptive families.

St Angela's

St Angela's Circle has worked the last few months on setting up for the Women's Event and talking about needed supplies for Dec 9th St Nicholas Marketplatz. In October we welcomed our newest member, Mitzie Meyer. Please see the separate report on duties involved for the Set Up Committee for the Women's Event. Pat Hess volunteered to be the Co-chair in 2019. Pat confirmed that anyone helping the children shop during Marketplatz does not need to be VIRTUS trained, which opens up the possibility of any circle member being able to help. We began discussing the need for tissue paper, holiday gift bags, wrapped candy and packages of popcorn, cider, hot chocolate etc. for Marketplatz. We will be placing the large bin under the Circles bulletin board for donations from the parishioners of new and slightly used gift items. Cash donations will be placed in envelopes, marked for Marketplatz and placed in the drop slot at the Information Desk. New bulletin announcements will occur on Nov 17-18, Dec 1-2, and a thank you on Dec 15-16. Our next meeting will be at Janette Domogalla's at 7 p.m. 'on Nov. 14

St Mother Teresa

Our circle was very busy making items for the Country Store. We as a group worked many days and hours setting up for the Country Fest. Many of us worked in the Country Store during the sale. Many of us worked very hard tearing down and putting away things when the event was done. A very special thanks to Jane and Pam. Their hours were long and exhausting. Then we had the Women's Event which was very enjoyable. We did some updates to our Mother Teresa circles board. A special thank you to Jane. We were responsible for the clean up after the event which was exhausting. Our circle meeting was October 24th. Our discussion involved preparations for the Porch Pots and Crafts.

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